

MOND VALLEY GOLF CLUB



Emergency Procedures

Action Recommended for Incidents on the Course and in the Clubhouse

Safety to members and visitors is paramount ACTION RECOMMENDED FOR INCIDENTS ON THE COURSE Contact one of the following via the generic telephone number 01792 845173 and select one of the following options:

- SHOP press option 2
- CLUBHOUSE BAR press option 3
- And /or emergency services

All members should familiarise themselves with where the Defibrillator is situated and how they may access them (Defibrillator is outside the Hospitality Building opposite the Club Shop). You never know when you may be called upon to act!

It is recommended that players arrange for one player at least to carry a mobile phone in their bag (switched off) to make a telephone call in an emergency.

Give the following information:

- Details of the incident or illness
- The exact location of the casualty: (e.g., 10th hole, Mond Valley Golf Club, Clydach SA6 5QR)

Organise activities:

1. One of the group should be prepared to meet the ambulance at the Golf Shop / Main Car Park to direct them to the casualty
2. Please be aware that the ambulance crew will undertake a dynamic risk assessment as to what actions they will take, this will include taking the ambulance on to the course
3. (Remember you have that local knowledge of the course)
4. AMBULANCES have been directed to attend the Golf Shop in the first instance, use of any buggies available should be considered.

5. Green keepers have vehicles which may assist in the transport of persons / injured parties if course conditions are deemed unsuitable by emergency services to take their vehicle(s) on to the course.

Defibrillator Reminder

The Club has one defibrillator which is situated in the Hospitality Building opposite the Club Shop.

When playing on the course in bad weather, in the event of a thunderstorm with or without lightning, common sense dictates that play in these circumstances must be

Lightning

discontinued in the interest of safety. If there is an imminent risk of lightning, play must be discontinued. It is the player's own responsibility to discontinue play when, in his/her opinion, a danger from lightning exists. If a player is out on the golf course when lightning is about then the following safety considerations are advised:

- Keep as low as possible and ideally crouch down in the nearest bunker
- Leave your golf equipment where it is and move away from it

Do not:

- Stand near golf clubs or trolleys
- Shelter under trees or on high ground
- Make your way off the course or to shelters by walking under trees
- Use a mobile phone – make sure it is switched off
- Put up your umbrella under any circumstances

Fog and Ice

Even if the course status is Open, in the event of fog and ice common sense must be used. Players have a duty of care not to behave in such a way that others may be injured by their actions. They also have a duty to take care not to injure themselves.

If conditions are foggy, or you are unable to see where the ball is likely to land, (*being able to see the 1st green from the 1st tee is a good indicator*) or ground conditions are such that it is impossible to judge how far the ball is likely to travel, **do not play**.

Playing in such conditions is dangerous – Players would do so at their own risk

Emergencies in the Clubhouse and Club Buildings

Emergency Instructions:

1. If you discover a fire inside any Club buildings:
 - Immediately activate the nearest fire alarm.
 - If possible, try to put out the fire using a fire extinguisher without taking personal risks.
2. If you hear the fire alarm:
 - Leave the building by the nearest available exit route
 - Proceed to the Assembly Point in the Visitor's Car Park or at the far end of the bowling green near the flagpole.
3. Escape routes:
 - All external doors may be used as escape routes
4. Fire-fighting equipment:
 - Fire-fighting equipment is in circulation areas and near fire exit doors.
5. Duties & Identities of people with specific responsibilities in the event of fire:

On hearing the alarm in the Clubhouse, the Club House Manager or duty bar person will usher Members and Visitors out of the building towards the Assembly Points. He or she will ensure:

- Their areas are cleared of people (including the disabled toilet).
- The Visitor's Book is collected on the way out.
- The Emergency Services have been called.
- A roll call is taken to check that everyone known to be in the building(s) is out
- No-one re-enters the building(s) until advised that it is safe to do so by the Senior Fire & Rescue Officer present.
- Proceed to the Assembly Point in the Visitor's Car Park or the far end of the bowling green near the flagpole.

On hearing the fire alarm in the Green Keepers Shed, if present the Head Greenkeeper, Deputy Head Greenkeeper will usher greens staff and visitors out of the building towards the Assembly Point. He will ensure that:

- The Emergency Services have been called.
- A roll call is taken to check that everyone known to be in the building(s) is out.

- No-one re-enters the building(s) until advised that it is safe to do so by the Senior Fire & Rescue Officer present.
6. Arrangements for the safe evacuation of people identified as being especially at risk such as contractors, young persons at work, those with disabilities, members of the public and visitors:
- **Visitors:** The Club House Manager or duty bar person together with anyone hosting a visitor must take responsibility for that visitor and ensure that they leave the building by the nearest exit.
 - **Young Persons at Work:** Any young person employed at the Club under the age of 18 years e.g., waiting staff, should not hold any responsibility for fire evacuation and must be treated the same as a visitor to the Club.
 - **Contractors:** Must be given information about fire procedures and leave the building at the nearest exit.
 - **People with disabilities:** The Club House Manager or duty bar person will ensure such individuals are evacuated.
7. Calling Emergency Services
- On hearing the fire alarm, the Club House Manager or duty bar person will Dial 999 and ask for the Fire and Rescue Service or another emergency service as appropriate.
 - In the absence of the Club House Manager or duty bar person, any Member may call the emergency services. This may best be achieved using a mobile phone.
8. Procedure for liaison with the Emergency Services on their arrival and notifying them of any specific risks e.g., location of highly flammable materials:
- The Club House Manager or duty bar person or Member of the Management Committee (if present) will liaise with the Emergency Services on their arrival.

Management Board